



AUGUSTA
UNIVERSITY

APPLICATION FOR OUT-OF-STATE DIFFERENTIAL WAIVER: TEACHERS EMPLOYED FULL TIME ON MILITARY BASES

For your convenience, we accept forms via email at records@augusta.edu or admissions@augusta.edu. We encourage you to use an electronic signature to help expedite the process. Instructions for signing documents electronically can be found at <https://www.augusta.edu/esignature/>.

Prior to submitting an out-of-state tuition waiver application, students are advised to review the University System of Georgia's out-of-state tuition waiver policy found in Section 7.3.4.1 of the Board of Regents Policy Manual. <http://www.usg.edu/policymanual>

NOTE: The out-of-state tuition waiver application is to be renewed annually for continued eligibility.

Submit completed form and required documentation to:

NEW STUDENTS:

Office of Academic Admissions
Summerville Campus
Benet House
(706) 737-1632
admissions@augusta.edu

CONTINUING STUDENTS:

Office of the Registrar
Summerville Campus
Rains Hall
(706) 446-1430
records@augusta.edu

Waiver Deadline

Fall Semester: August 1

Spring Semester: December 1

Summer Semester: May 1

PART 1: DOCUMENTATION REQUIREMENTS

All students must provide one of the following:

- A complete copy of current contract indicating full-time employment as a teacher on a Georgia military base;**
- An official letter on letterhead from the appropriate human resources office verifying current, full-time employment as a teacher on a Georgia military base; or**
- An employment verification form from the appropriate human resources office verifying current, full-time employment as a teacher on a Georgia military base.**

In addition to the waiver-specific documentation requirements, students must be verified to be lawfully present in the United States to be eligible for any out-of-state tuition waiver.

Lawful Presence Documentation

NOTE: Additional Documentation may be requested to determine waiver eligibility.

