

Glean

Getting Invited to Glean

Thank you for self-identifying with Augusta University's Testing & Disability Services Office! Based on your accommodations, you qualify for note-taking software. Our office uses Glean as the primary note-taking software, but you may utilize Glean or other assistive technology for note taking during lectures and other classroom activities.

Below are some tips to get started with Glean and what to do once you receive the invite from us:

1. After being approved for note-taking accommodations and after you submit your classes using SAM (Student Accommodation Manager), you'll receive an accommodation letter from your disability service provider.
2. You'll receive an email invitation from Glean (hello@glean.co). Click the link in the invitation to set up your account.
 - a. The invitation email can only be used to set up your account.
 - b. After setting up the account, go to <https://app.glean.co/> to sign in; you cannot use the invitation as a shortcut to Glean.
3. There will be a video and tutorial. **Both will teach you how to use Glean.** If you have any questions, you can visit the Glean Skills Portal where how-to videos are provided <https://glean.co/the-glean-skills-portal/>, contact TDS (tds@augusta.edu), or your disability service provider.

Supported Devices, Browsers, & Platforms

- Glean can be used on any computer or mobile device with internet access.
- **Glean Web**
 - Glean is a web application which can be accessed on any laptop or desktop computer through the Chrome web browser.
 - It works on any operating system: Windows, Mac, Chromebooks and Linux.
- **Glean Mobile**
 - Glean has both an iOS (iPhone and iPad) and an Android app.
 - For mobile use, we recommend downloading the Glean app for iOS or Android rather than accessing it through a mobile browser.
- **Computer web browsers**
 - Glean is currently only tested and supported on the latest versions of Google Chrome and Microsoft Edge for use on a computer (laptop, desktop, or Chromebook).