

**THE GRADUATE SCHOOL
DISTINGUISHED SERVICE AWARD**

The Graduate School Distinguished Service Award is presented annually to a faculty member who has made a significant contribution towards the goals of The Graduate School. The criteria by which the nominee will be judged may include, **but are not limited to**, those listed below. Service must be related to The Graduate School responsibilities. A letter of nomination/support must be submitted with this nomination form. A CV will be requested from the nominee by The Graduate School.

Criteria:

1. Service on graduate school and graduate faculty committees.
2. Recruitment of graduate students.
3. Conducting special projects for or developing special programs for The Graduate School.
4. Professional service.
5. Contributions to professional organizations on local, state, national, and/or international levels.
6. Community Service.
7. Contributions will be weighted on:
 - a. Significance to school/number of departments affected.
 - b. Quality of service.
 - c. What was done.
 - d. Quantity (amount) of service.

I wish to nominate _____ from the Department
of _____ as a candidate for The Graduate School
Distinguished Service Award.

Signature of Nominator

Department

Telephone Number

Date