



Fume Hood Alarm, Issue, and Best Management Practice Responsibilities

Call IHS for initial response to ANY fume hood issue at (706) 721-2663

Lab Staff are responsible for the following annual certification correction items:

1. Glass sash should be kept closed when not in use.
2. Loose paper towels and KimWipes should not be left in hood.
3. Low rear baffle opening should not be blocked.
4. Chemical residue should not be on hood surfaces.
5. Hood storage should be minimal.
6. Large equipment should be raised 1" to 2" (inches) off base.
7. All items should be inset 6" (inches) from glass sash opening.

Lab Equipment Services (LES) is responsible for the following annual certification correction items:
Contact at **(706) 721-6124** or **(706) 721-3274**

8. Baffle adjustment should work properly.
9. Sash should move easily and not drift.
10. Low airflow alarm should work properly (properly calibrated).
11. Lights should work adequately.

Facilities (Work Management) is responsible for the following annual certification correction items:
Contact at WMC@augusta.edu or **(706) 721-2434**

12. Hood outlet should be properly wired and grounded.
13. Noise levels should be acceptable.
14. Interior side panels should be secured.

Additional Information

- Work management is responsible for the function/operation of the fume hood.
- Phoenix Alarm Systems – fumes hoods are calibrated by outside contractor, submit work order to facilities.