



Minutes of the University Libraries Assembly
<http://www.augusta.edu/library/about/library-assembly.php>
Wednesday, November 30, 2022, 2:00 pm – 3:00 pm, Virtual Meeting

Call to Order: 2:02 p.m.

Present: Warren, Davies, Reese, Ballance, Luster, Dority, Gaines, Johnson, Bustos, Weeks, Bustos
Absent: Kubicki, Gaines

1. Approval of Minutes (N. Reese)
 - a. First: M. Johnson Second: A. Luster
2. OLD Business: none
3. NEW Business:
 - a. Greenblatt Library Director Update (K. Davies)
 - i. Renovations:
 1. Second Floor [Slide Show in Appendix A]
 - a. New HCA Space
 - b. 2nd floor open seating area now that the shelving is gone
 - c. 2nd floor quiet study area
 - d. New student glass study areas behind the Research and Education old entrance
 - e. End of December end date
 2. First Floor [Designs shown in Appendix B]
 - a. WOW Space
 - b. Relaxation Zone

University Libraries

c. Cat paintings are going away

ii. Personnel:

1. No official announcements, but two new faculty are on track to start January 1, 2023.
2. Currently posting a position to replace a Library Assistant and a new Library Assistant, Brandon Cassidy, who started this week.

iii. K. Davies and M. Johnson will meet with **Brittany** to assess SLO data.

b. Reese Library Director Update (M. Johnson)

i. B. Warren and M. Johnson met with furniture architects and secured funding for all three floors.

ii. Personnel:

1. Working on the Evening and Weekend Manager pos
2. 2 applicants for student success

iii. Instruction is over for the semester

iv. MISSING SOMETHING HERE

v. Shifting the reference area to make space for the new furniture. Moving current journals to the first floor to make room for leisurely reading

vi. EK Morgan last day is Dec. 6. Going away party on Dec. 5.

vii. J. Davis baby shower Dec. 6.

viii. New Resources:

1. Financial Times is activated for Hull College of Business
2. Current content for Augusta Chronicle
3. America's News
4. Georgia News Sources
5. Business News

ix. Working with IEEE **to activate the ___ Library.**

c. Dean of Libraries Update (B. Warren)

i. Personnel:

1. Two new faculty positions will be slated to begin Jan. 1, 2023.
 2. Student Success Librarian committee has met, and there are already two applicants.
 3. Collections and Resources Strategies and Special Collections Librarian positions are held up at the moment since the way faculty positions are getting posted has changed a bit.
 - a. The search committees have all been identified.
 4. Evening and Weekend Manager position will be an internal position, and will meet with all of the staff tomorrow (Dec. 1) to talk about this position.
 5. Kathy can put together a position description for the Clinical Librarian position.
 6. Putting together a job description for an Administrative Assistant for the Dean's office.
 7. There is also a vacancy for an MCG Librarian, but will need to reevaluate that job description before making that official.
- ii. TAG Day: No updates
1. These are just naming opportunities in both libraries
 2. Potentially naming something for Marshall Abuwi.
- iii. Renovations:
1. The wall on the first floor is gone.
 2. Reached out to the Medical Illustration Department to display some of their students' works in the library.
- iv. Funding for furniture for all 3 floors of Reese Library.
- v. Working on an approach for ensuring the Libraries stay funded in a sustainable way that also allows for future growth.
- vi. Has been to 3 conferences (SELA, Charleston, and ASiL). Here are some things that came from these conferences:
1. SELA:
 - a. People were interested in potentially coming to Augusta University Libraries.

- b. The Student Success Position interested quite a few newly minted librarians.

2. Charleston Conference:

- a. 70% of the programs were on Open Access
- b. We're at a point where the divergence is really extreme, and views that we should start planning for this more actively (positions for OA and other investments in OA).

3. Access Services in Libraries Conference:

- a. Someone not in AS interested in the Director Position
- b. Someone interested in the Student Success Position

vii. RFP scoring is happening with the pricing. We'll hear a decision at the beginning of the year.

viii. Been in discussions with T. Dority and M. Johnson for purchasing monographs. It's been almost 10 years since this has happened, and there will be leisure reading at both locations.

ix. One time funding things:

1. Reese Library working with the Provost Office for a Reese Usability Study
2. On the heels of discussions today, will initiate a new project plan for renovating all of the places that weren't renovated (admin and staff spaces)
3. Figure out how to get an outside consultant to help us develop a plan for transitioning to an R1 institution.

d. Motion to Extend 15 Minutes (2:46 pm) until 3:15 pm

First: M. Johnson Second: T. Weeks

e. Strategic Planning Committee Updates (B. Warren)

- i. Has received all three plans.
- ii. Once he has contextualized this, he will send them out to everyone.

f. Library Secretary Elections (E.K. Morgan): wait until January to elect new

g. University Senate Update (A. Luster):

i. Updating lots of documents and policies at the same time

1. List of processes

2. Strategic planning is happening campus wide

3. Statutes review

4. J. Kubicki and A. Luster sent out a survey to library faculty about benefits, parking, etc. in Sept. They had two responses but forwarded to Peter Basciano.

h. University Committee Updates (emails)

i. Athletics Committee (R. Bustos): no report

ii. Budget Advisory and University Resources (R. Bustos): no report

iii. Curriculum and Academic Policies (T. Weeks/N. Reese):

1. We have met once a month since August, usually the 3rd Monday. We have approved all curriculum and policy proposals. We have also discussed a few issues which have arisen. One is an issue brought to us by Ray Whiting. In the past, it has been incumbent upon college curriculum coordinators to route proposals to our committee through Curriculog, but many either don't understand when to do this or just aren't doing it. **Dr. Whiting wants us to have a screening subcommittee that will review all proposals and route ones that need full committee review.** This will start next proposal cycle (October 2023). We also discussed the creation of AU Online. However, not all online courses fall under AU Online, so we have discussed working with Stacey Kluge and others in Dr. Whiting's office to encourage online courses outside of AU Online to adopt the Quality Matter's framework.
2. ILIT Course was approved and added to the curriculum, and Thomas will teach that first section in the Fall.

iv. Faculty Development (T. Dority):

v. Faculty Grievance (N. Reese/D. Ballance): no report

vi. Faculty Rights and Responsibilities (J. Kubicki): no report

vii. Governance and Communication (E.K. Morgan): no report

viii. Instructional Technology (R. Bustos): no report

ix. Promotion and Tenure (J. Gaines):

1. Reviewed ~60 portfolios

2. The committee finished their reviews and submitted to the Provost
3. It's good that the libraries are represented in this group
4. (B. Warren): It's a perk of being at the rank Associate Professor or higher.

x. Student Affairs (T. Weeks):

1. Met September 12, 2022. Discussed possible projects this year, including student transportation, availability of spaces after-hours, stress and mental health resources. These issues are being explored by the chair, Dr. Griffith, to see what units are addressing these issues already and what we can do. During the meeting and since, there has also been discussion of running focus groups (in conjunction with Dean of Students office) with students to identify issues of concern as most of what we currently know is hearsay.

4. Announcements:

- a. (T. Weeks) Nominations for the research and service award are open, so do submit individuals for those.

Adjournment: 3:08 pm

First: T. Weeks

Second: A. Luster

Next Libraries Assembly meeting: Dependent upon next Libraries Assembly Secretary