



Office of the Registrar
 Summerville Campus
 Rains Hall
 (706) 446-1430
 records@augusta.edu

REQUEST FOR MANDATORY STUDENT FEE WAIVER

For your convenience, we accept forms via email at records@augusta.edu. We encourage you to use an electronic signature to help expedite the process. Instructions for signing documents electronically, can be found at <https://www.augusta.edu/esignature/>.

Mandatory Student Fee Waiver Policy: <https://www.augusta.edu/services/legal/policyinfo/policy/mandatory-student-fee-waiver-policy.pdf>

Pursuant to Board of Regents policy, Augusta University may waive certain mandatory fees for students who meet waiver requirements as determined by BOR and institutional policy. According to BOR policy 7.3.4.2, Students enrolled in distance learning courses or programs who are not also enrolled in on-campus courses nor residing on campus shall be charged an Online Learning Fee that must equal or exceed the institution's Technology Fee plus fifty percent (50%) of all other Board approved institutional mandatory fees.

Additionally, students may be enrolled in courses or programs of study that include courses not taught on one of the Augusta campuses. As such, the student may be eligible to have some of their fees waived by 50%, in accordance with BOR policy. Students eligible for a partial fee waiver will pay the entire technology fee and will have all other fees reduced by 50%.

Mandatory Student Fee Waiver form with all signatures must be submitted to the Registrar's Office by the deadline of 5PM EST on the last day of add/drop for the full term in which the fees are due.

PART 1: STUDENT INFORMATION

First Name: _____ Middle Initial: _____ Last Name: _____ Student ID: _____

PART 2: REQUEST INFORMATION

Term of Mandatory Fee Waiver Request (must be submitted each term): Spring Summer Fall 20

Applicable Fees to be Waived by 50%: Athletic Fee, JSAC Student Activity Center Fee, Student Activity Fee, Student Health Fee, Transportation Fee, and Wellness/Recreation Fee.

Mandatory Fee Waiver Criteria:

Enrolled in practicum experiences or internships located at least 50 miles from the institution requiring the student to temporarily relocate during the term.

City: _____ State: _____

Participating in a study-abroad program for an entire semester and not enrolled in courses taught on campus. (The summer terms are considered one semester).

Study Abroad Course: (Subject, Course, and Title) _____

PART 3: REQUIRED SIGNATURES

 Student Printed Name Student Signature Date

 Academic Advisement Director/Major Department Chair/Program Director Printed Name Academic Advisement Director/Major Department Chair/Program Director Signature Date

 *MCG Vice Dean Printed Name MCG Vice Dean Signature Date

PART 4: REGISTRAR'S OFFICE ONLY

Date Received: _____ Received by: _____ Processed by: _____ Date Processed: _____