

INSTRUCTION INFORMATION FOR CLEP (College Level Examination Placement)

The College-Level Examination Program *(CLEP) offers you the opportunity to receive college credit for what you already know. Students who earn qualifying scores on any of the 33 introductory-level college subject examinations can receive college credit and accelerate their education. The exams are computer based and are usually 90 minutes long; the only exception being college Composition which is scheduled for 120 minutes. **The fee for each exam is \$95.00.**

All test takers responsibility for knowing their institutions credit-granting policy.

If you are interested in taking CLEP exam at AU, please complete the following steps:

- Fill out an AU CLEP registration form at the Testing & Disability Services office.
- Return your registration form along with **your \$20.00 registration fee** (cash, check, money order, or credit/debit card). Registration payments are accepted by mail via money order or check, but must be paid before the registration deadline. Please make check/money order payable to Augusta University.
- **Registration forms and fees can be mailed to:**
 - Augusta University
 - Testing and Disabilities Services – Galloway Hall
 - 1120 15th Street
 - Augusta, GA 30912
- All test takers (with the exception of test takers with disabilities) must register and pay for the exam via My account at: <https://cleportal.collegeboard.org/myaccount>

Test centers cannot create test takers accounts or collect payment for exam fees. Candidate data is automatically downloaded to test the center during check-in.

Information you need to know for your test day

Arrive approximately 15 minutes prior to testing.

This is a computer based test given in The Testing and Disabilities Center, located in Galloway Hall Room 108.

Only one test can be taken per test day.

Valid picture ID and printed registration ticket must be presented before the test is given.